SeRP@Curtin User Agreement

Project Details	
SeRP@Curtin Project Number:	
Project Title:	

User Details (students will need to be on-boarded as staff to gain access)					
Name:		**Staff ID:**		**Student ID:**	

Curtin Student Enrolment:	Confirm your enrolment is current and of status Good Standing	☐

Software	Free to use				Licence required	
	Excel	☐	Python	☐	Stata	☐
	R	☐	SAS	☐	SPSS	☐

No external software including add-ins, packages, scripts etc. may be installed or executed on the secure desktop.

Access & Usage Agreement

By signing this application you confirm that you:

- Have undertaken Curtin University Research Integrity training or equivalent for your organisation
- Are familiar with using a Virtual Desktop (VDI) and the analytics tools required for this project
- Have read the **SeRP@Curtin Quick Start Guide**
- Understand and accept the two factor authentication requirements of the platform
- Understand that if you are not Curtin staff you will need to be on-boarded as a Curtin staff member
- Have read and understood the following Curtin University policies and procedures, as well as any others relevant to your research (See 'Information governance' on the Staff Portal):
  - ICT Appropriate Use Procedure
  - Research Data and Primary Materials Policy

This form must be accompanied by the **SeRP@Curtin Request to Add User to Project** form or be nominated on the **SeRP@Curtin Project Hosting Application** form.

Signature:		**Date:**	

End of Project Sign-off

I confirm that I have deleted any project specific data from my user (U) drive	☐

Signature:		**Date:**	

OFFICE USE ONLY

On-boarded by:		**Date:**	
Off-boarded by:		**Date:**	

Send completed form to SeRP.Helpdesk@curtin.edu.au