

SeRP@Curtin Project Hosting Application

Project Details				
Title:				
Description: (include attachment if necessary)				
Start Date:		Note: Data will be retained in SeRP@Curtin for 3 months after the specified End Date and then purged from the system. Your data management plan must address archiving and retention of data outside of SeRP@Curtin.		
End Date:				
Project Approvals				
SCRIPT Project No.:				
SCRIPT Contract No.:				
Curtin HREC Approval No.:				
Any External Approval(s): (include approval documentation)				
Key Project Members (Use SeRP@Curtin Request to Add User to Project form for additional members)			Add as user to project (each requires SeRP@ Curtin User Agreement)	
Project Role	Name			
CI/Project Lead/Primary Supervisor:			Staff ID:	<input type="checkbox"/>
Student: (for HDR projects)			Student No.:	<input type="checkbox"/>
Contact:			Staff ID:	<input type="checkbox"/>
Contact Email:				
Contact Phone No.:				
Organisation: (if external to Curtin)				
Project Resources				
Estimate number of users:	Initial:		Maximum:	
Estimated data volume: (No. of files, No. of records, initial volume and anticipated growth)				
Project Storage: (shared storage required in addition to the research data)			MB	
User Storage: (individual user storage: total based on maximum number of users)			MB	
Software	Free to use		Licence required (additional charges will apply)	
	Excel <input type="checkbox"/>	Python <input type="checkbox"/>	Stata <input type="checkbox"/>	
	R <input type="checkbox"/>	SAS <input type="checkbox"/>	SPSS <input type="checkbox"/>	
Is it anticipated that access to data in this project by other current/future projects will be required?				<input type="checkbox"/>
Cost Centre Code: (all setup, hosting and software costs will be charged to this cost centre)				
Access & Usage Agreement				
By signing this application you confirm that:				
<ul style="list-style-type: none"> All necessary Ethics and Data Custodian approvals for this project have been granted; You accept that any breach may lead to disciplinary action being taken against you; and You will pay for SeRP@Curtin project charges (initial setup and annual charges). 				
CI/Project Lead/ Primary Supervisor:	Name:		Signature:	
	Date:			
OFFICE USE ONLY				
CDL Approval:	Name:		Signature:	
	Date:			
Processed by:			Date:	
SeRP@Curtin Project Number:			Project Category:	

Send completed form to SeRP.Helpdesk@curtin.edu.au