

OFFICE OF RESEARCH AND DEVELOPMENT

Higher Degrees by Research – Information Update No. 5

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Welcome to the latest Higher Degrees by Research Information Update. The aim of this publication is to provide staff with relevant and timely information about issues relating to higher degree administrative processes. In this issue:

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Thesis Submission Information

Recently we have had several queries about thesis format. Supervisors and students are reminded that there is a word limit (100,000 words for doctoral and 60,000 words for master's for the length of text for a typescript thesis), and double-sided submission is permitted.

Regulation 11(d) in the Doctoral and Master's Regulations provides an overview of what is required and guidance for preparing the thesis for submission is available at

<http://research.curtin.edu.au/graduate/DFiles/TE-ThesisSubInfo-16-6-05.pdf>.

Scholarships Update

169 EIPRS/CIRTS applications are currently being ranked and offers will be made following the meeting of UGSC on October 26. The closing date for APA/CUPS is 31 October 2005. Please encourage your honours students, and any other current or potential research students, to apply. For application forms, see

<http://www.scholarships.curtin.edu.au/scholarship.cfm?id=3>.

ATN-LEAP Modules Update

There are three ATN-LEAP modules currently underway. Overall interest in the modules has been high – 68 HDR students are enrolled in the Leadership and Communication module (administered by Curtin), 48 students in Research Commercialisation, and 28 students in Public Policy. Modules beginning in 2006 will be advertised early in the new year.

Upcoming Seminar – Grievance Resolution: Negotiating Solutions

Happening on Wednesday, 2nd November, 1.00-3.00pm, this interactive session will focus on student/supervisor relationships and the informal options and formal procedures for grievance resolution. It will be presented by Ms Noa Mayer, Grievance Resolution Officer, and Dr Sean Murray, Counsellor. For online bookings see

<http://research.curtin.edu.au/graduate/eptl.html#registration>.

August Reminder: Annual Progress Reports (APR)

Supervisors are reminded that it is a requirement under Regulation 9(b) that all HDR students submit an APR in order to demonstrate progress, otherwise their status may be changed to Absent Without Leave and their enrolment terminated. APRs were due by September 30, but many are overdue. Please ensure that your students reports are not among them!

Research Information Literacy Non-Award Course

We have completed the Outline for the *Research Information Literacy Non-Award Course* and in the next few weeks we will finalise the draft with stakeholders and release it to HDR students by the end of the year. This tuition-free short course will allow our HDR students to obtain a Certificate of Completion for attending a range of seminars and workshops available on campus relating to literature searching, data management and dissemination.

Thesis Examination Update

As at 19 October 2005, we have had 133 theses submitted for examination. This is slightly down compared to this time last year when a total of 143 theses had been submitted.

Professor Léonie Rennie
Dean, Graduate Studies

